



The Fernwood School

High Achievement with Care & Discipline for All

Deputy Faculty Leader for Mathematics

Job Description

January 2020



Salary:

Responsible to: Faculty Leader for Mathematics

Professional duties

As a teacher employed by The Fernwood Academy Trust you shall carry out the professional duties of a school teacher as circumstances may reasonably require as provided for under the current School Teachers' Pay and Conditions Document.

General duties and responsibilities for all qualified teachers

The post requires you to teach pupils in the age 11-16 age range within the professional duties of a Class Teacher under the School Teachers' Pay and Conditions Document, and in addition:

- Plan, teach and evaluate lessons to ensure a variety of tasks and learning experiences for pupils matched to their needs;
- Continuously assess pupils, provide feedback, set targets for pupils and ensure they know how best to improve;
- Use examples of pupils' work to exemplify standards and secure, high expectations;
- Organise lessons effectively to ensure high quality learning;
- Use positive discipline management techniques to resolve conflict and promote collaborative learning;
- Consistently apply whole school policies to ensure effective learning and inclusion;
- Contribute to the teaching of literacy and numeracy across the curriculum;
- Use appropriate ICT to ensure effective learning;
- Contribute to the academic, vocational and work-related curriculum as appropriate;
- Contribute to the development of all school policies;
- Participate in continuous professional development and appraisal;
- Act to promote a "pathway" approach, working with primary schools and post 16 providers as appropriate;
- Work with parents as partners to raise standards and achievement;
- Form professional and co-operative working relationship with colleagues;
- Set a good example to pupils through personal and professional conduct and presentation;
- Remain committed to ensuring that every pupil is given the opportunity to achieve their potential and meet the high expectations set for them;
- Be responsible to line manager;
- You may be asked to undertake any other duties which may be reasonably regarded as within the nature of the duties and responsibility/grade of the post defined, subject to the proviso that normally any changes of a permanent nature shall be incorporated into the job description in specific cases.



Specific duties and responsibilities of a Deputy Faculty Leader

Responsibilities

Leadership, Management and Communication

- Lead key aspects of the Mathematics department as agreed with the Head of Mathematics (e.g. Key Stage 3 Curriculum development, teaching and learning)
- Contribute to the effective leadership of the Mathematics department with quality assurance practices to monitor and improve the quality of teaching alongside the Faculty Team Leader
- Be a role model of outstanding teaching in the department
- Observe, mentor and provide guidance to teachers in the department including trainee teachers
- Be held accountable for the progress of pupils beyond your own classroom through the use of regular, measurable and significant assessments to monitor progress and set targets
- Evaluate and adapt the assessment framework for KS3 including summative assessments, where appropriate
- Ensure end of year assessments reflect each pupil's overall level or grade which is both externally valid and provides an accurate baseline for the next academic year
- Work in collaboration with classroom teachers and SENCO to ensure pupils receive high quality interventions
- To develop an exciting and motivating extra-curricular enrichment programme including competitions, trips and visits.
- To set high expectations; provide inspirational and innovative leadership, in setting the vision and securing the engagement and motivation of your team.
- To strive to create amongst the teachers within the curriculum area a sense of identity and unity of purpose. To foster a sense of 'collegiate responsibility' amongst the teachers to ensure an equitable sharing of workloads commensurate with roles, experience and talents of team members.
- To support the FTL in nurturing and developing the skills and expertise of the team. Oversee and support their CPD including ITT and NQT programmes and the induction of new staff where appropriate.



Curriculum Intent, Implementation and Planning

- To ensure that appropriate schemes of work are available for all groups taught within the curriculum area. In doing so, due consideration should be given to:
 - Long, medium and short term planning, including learning objectives, progression over time and differentiation
 - the needs of students
 - the demands of current legislation
 - current educational research and pedagogy
 - curriculum contribution to the holistic threads of the Fernwood Award
- To have oversight and responsibility for the implementation of schemes of learning for KS3
- To keep up-to-date with national developments which affect teaching of the subject.
- Ensure that effective systems and practice are in place for formative and summative assessment at KS3.

Teaching and Learning

- To foster a climate where achievement is recognised and celebrated
- To focus the work of the faculty on student learning. Promote discussion about pedagogy and teaching practice to:
 - share ideas about lesson design and delivery
 - extend teaching repertoire and strategy
 - create effective learners.
- To maintain an effective and stimulating approach to teaching within the curriculum area.
- To seek opportunities to sustain improvement and build the capacity within the faculty. This will involve you in:
 - embedding and sharing good practice
 - coaching and mentoring
 - identifying and supporting training
- To ensure that the learning needs of all students are met by the faculty. This will include differentiation to stretch the most able, provision for students with Special Educational Needs, positive action to break down barriers to learning and collaboration with colleagues from Inclusion & Support to meet the individual needs of targeted students.